**School Council Minutes**

**Long Range Academy**

**November 18th, 2014**

The second School Council meeting for the 2013-14 school year took place on November 18th, 2014 and started at 7:00 P.M. with 9 members present.

Those in attendance were: Michelle Patey, Tracey Ellsworth, Cathy Payne, Shelley Power, Natasha Hynes, Sherry Legge, Vanessa Brown, Jean Murphy, and Leo Caines.

The meeting was started at 7:00 P.M. with Michelle welcoming everyone.

The minutes from the last meeting were reviewed with no omissions, no errors, and were adopted as read.

The data from external assessments was reviewed with ELA Reading & Writing needing more focus in the primary section while Math needing more in senior high.

Members were given LRA’s 3 year school development plan. Michelle went through School Development Goals and how we are working towards developing goals for these assessments. In spring, there will be surveys sent home for a new development plan. It was discussed that rubric training should be put in place for parents to understand the assessment and was decided there will be a time set up for this.

The Graduation will take place on May 2nd, 2014 with 10 students graduating. The colors have been chosen and the photographer booked. There has to be a call back to the videographer in January, 2014. Trina will be doing the decorating. It was decided to set up a meeting for an active Home & School Committee and if possible, they could do the meal for the Graduation.

Mr. Matchim has the school website up and running. The address for this is [www.longrangeacademy.com](http://www.longrangeacademy.com).

The school will be giving out 2 academic awards: The Principal’s Award and Achievement Awards. Criteria for both were given to the students and the recipients will be listed on the website.

The 1st Newsletter of the year was sent home in November, 2013. The plan is to put the letter on the website.

Student reports go out on Tuesday, November 26th and Parent/Teacher interviews will take place on Thursday, November 28. There will be NO early close-out. Interviews will start at 3:15 P.M. The school will be calling parents and sending out a memo to encourage parents to attend.

With regard to fundraising, the art class has asked to make Christmas wreaths and sell them. The committee decided that this would be a good fundraiser. The annual Christmas stocking is going ahead with tickets being sold and the winners being picked at the Christmas Concert. Families will be again asked to send along a gift for the stocking.

Communication and attendance was discussed. A certain procedure has to be followed with regard to a student leaving the school. If this procedure is not followed, it could mean detention for the student. A bronze cup is awarded to the class with the highest attendance for the month. The class with the highest attendance receives the cup for a month. Perfect weekly attendance will be displayed and class attendance percentages are displayed on a chart in the hallway.

It was decided that a phone tree be set up for school closure so that it is made sure that all children have an adult to be sent home to when school closes unexpectedly.

It was brought to the committee’s attention that Three Mile Rock would like to have a parent rep and that a parent was willing to be a rep. It was decided that the election process has already taken place and next year the process will be done again for all those who are interested in being on the committee.

The next School Council Meeting will take place on January 13th, 2014 at 7:00 P.M.

The meeting was adjourned at 8:00 P.M.